
Legal Access

Development applications typically require proof of existing and proposed legal access be provided by the applicant. If components of legal access are described by document(s), such as a deed, said components must be sketched on a scaled plot plan or map and thoroughly labeled and dimensioned to demonstrate access from a public roadway to the parcel(s) being developed. This does not apply to legal access shown on Records of Survey, Parcel Maps, or Final Maps, all other documents must be sketched on the scaled plot plan or map. Additionally, any easements on or around the property must be sketched on the scaled plot plan or map submitted to document legal access.

Some deeds and easement documents are quite complicated and may require assistance from an appropriately qualified individual or firm such as a title company or surveyor to meet the intent of this policy.

Liability Insurance

Encroachment Permits typically require a Certificate of Liability Insurance from the licensed contractor performing the work or the property owner, if the property owner is performing the work. Minimum general liability¹ insurance amounts are as follows:

- \$1,000,000 per each occurrence
- \$2,000,000 for general aggregate

The County reserves the right to request amounts greater than the above minimums and additional insurance policies including: professional liability, automobile liability, workers' compensation and employer's liability, builder's risk (a.k.a. course of construction) liability, performance bonds, payment bonds, pollution liability, or any other insurance policy requested by the Risk Management Division or Community Development Department.

Description of Operations/Locations/Vehicles:

EXAMPLE: Encroachment Permit for [Street Address], [City], [State] [Zip Code] (APN: [###-###-###]). Improvements are required as a condition of Building Permit [B#####].

Certificate Holder:

County of Del Norte
Community Development Department
981 H Street, Suite 110
Crescent City, CA 95531
707-464-7229

¹Insurance per WP 04/13/18 and reconfirmed 08/2021.
